

ACTIVITIES UNLIMITED EXECUTIVE BOARD MEETING MINUTES

Conference Call

Tuesday, March 31, 2020

The Executive Board was called to order by President Bob Dauer. The following members were on the call:

Bob Dauer, President

Mark Cohen, 1st Vice President

Doug Cooper, 2nd Vice President

Dave Voehl, Secretary

Jeff Mohn, Treasurer

Marty Valerio, Assistant Treasurer

Walt Widmer, Membership Chairman

Joe Pullaro, Immediate Past President

Jim Webb, Past President

Jim Mallen, Liaison to the WRC

- President Bob Dauer called the meeting to order at 10:05 AM.
- The minutes of the March 10th meeting and the March 17th conference were approved by acclamation.
- Jeff Mohn – Dues update - \$750 was received in March which gives AU a total of \$14,925 YTD. This is for 300 members, including 3 associate members (paying \$25 each), as compared to 314 members at this time in 2019. We are close but it is doubtful that we will get many new members for the balance of 2020.
 - Larkin House – The next payment is due by the end of June for the second half of the year. All agreed that Jeff should contact Franklin Lakes to determine if this can be delayed or if there will be a refund due to the inability to use the Larkin House during the shut-down for about three months, or more.
 - Nothing has been paid for the use of the ambulance corps building, as yet. We will not contact until we receive a bill.

- Doug Cooper reviewed the status of the insurance question. An assurance was made by the Mutual manager that Activities Unlimited is covered for accidents. We are covered through the WRC for liability and accident. AU has paid for an additional \$50K on the WRC accident policy, as a first line of coverage for any member claim. The WRC carries a \$6 million base policy plus a \$6 million rider. The insurance company requested waivers from AU for the liability coverage. This will mean that we need to get individual waivers from members in the future. Doug indicated that we can get this as new members join and through Trips & Tours or other activities. Doug will ask the insurance company for the wording of a waiver.
- Bob Dauer reviewed the status of upcoming activities. We will be in this mode at least through April and probably through May or later. The NJ shore trip has been postponed and the Hunterdon Hills theatre has been cancelled. The Wellness Day at the YMCA will probably be postponed. Marty Valerio will try to get information. We decided to wait to cancel or postpone the May Luncheon. Possibly change to September or October. Doug Cooper will contact Indian Trail regarding changes.
- ZOOM review – Mark indicated that the software works but when someone speaks the system jumps to that person’s screen and holds until they are finished. This also occurs if there is extraneous noise from a non-speaker. If there are multiple people in the meeting this becomes annoying. Also, there may be breakups due to WIFI compatibility. If there are many attendees the host needs to control the participants through muting, thereby losing the focus of the meeting. The Stock Club will try it again tomorrow. Vince Tortorelli intends to try Zoom for the Bookclub and will let Mark know. Jim Mallen mentioned ‘House Party’ as a possible alternative platform. Mark will check it out. Bob said that more information is necessary and that we will review it again at the next meeting. Jim Mallen said that the local schools instructed Zoom users to discontinue using it due to the ease of hacking. Doug mentioned that he heard that Zoom has updated their software to protect against hacking. Doug also mentioned Go-To-Meeting.
- Databases and email communication – Different services have different limitations. Bob asked John Abrahamsen to look into this problem. Bob mentioned that Don Kirkpatrick said a system could be developed to verify initial member information, so that email addresses and etc. will be correct in the database. Present database was established through Access. Other lists are developed with Excel. Bob indicated that John A. will be asked to develop a system to correct these problems that is manageable for all users and can be readily updated in real time. Also, possibly initiate an email address for Activities Unlimited. Bob has asked John A. to form a committee of three members to help develop a system and act as backups for database administration.
- Care and Concern –Marty said that there is nothing to report this month.
 - Walt Widmer said that he tried to contact 29 members who are over 90 years old and members with bad emails. 19 were contacted.
 - We have 8 new members YTD. Membership is now at 359 active members.
- 50/50 – Doug has received the license from the State. All approved. We need to establish a separate bank account to handle any 50/50 proceeds.

- By-Laws - Dave indicated that the list of questions and concerns developed with Marty will be addressed in bits and pieces and presented to the Board for comments and possible membership approval. Ken DeGraw, an AU member, has indicated an interest to be part of the committee. We discussed if it was necessary for only board members should consider changes to the by-laws. We agreed that it was not necessary. Ken will be asked to join the discussion.
- Christmas Party – Dave will contact Bill Mastellon and John Murphy to start a committee, along with Joe Pullaro to address the needs and concerns of party planning and possible change of venue.
- Contact person for members wanting to sell items to the membership was discussed. It was established by a motion and seconded that the second Past President (currently Jim Webb) will be the primary contact with the Immediate Past President (currently Joe Pullaro) as a secondary contact. This understanding will be added to Item #20 of our Procedures and published in the newsletter.
- Nominating Committee – Due to the recent changes to the by-laws, we need to establish a nominating committee by the July Executive Board meeting. The committee will be made up of 5 members including a board member. Jim Webb will contact members to get a group of 4 interested people. The Second Past President along with the four members will constitute the Nominating Committee. The group will then select its own chairman. The proposed slate of new officers will be presented to the Board and the General Meeting in September, voted on at the October General Meeting and installed at the November meeting.
- Mark commented that the Speaker’s Program is very fluid, as to future planning.
- We agreed to have another conference call in 2 weeks.
- The meeting was adjourned at 11:30.

Respectfully submitted;
David Voehl, Secretary